



Norwich University Applied Research Institutes (NUARI) is seeking proposals from companies/individuals in the field of the following:

1. Computational Social Science and Applied Mathematics

This will be an open RFP. Please check back as needs may change during performance of the contract.

General Instructions

1. Due Date

The RFP will remain open until **April 15, 2025**. Please deliver your proposal to jkidder1@norwich.edu (cc: cbaden@norwich.edu).

An authorized official of your company, or you as an individual, must sign the original.

2. Contract Type

NUARI contemplates award of a cost reimbursement, time and materials, or firm fixed-price services (or consultant) agreement resulting from this solicitation. NUARI reserves the right to use other contract types as may be determined to be in the best interest of NUARI and the customer.

3. Validity Period

Your response must specifically identify your proposal's validity period as ninety (90) days.

4. Period of Performance

The period of performance will be determined by the need of the Prime Contract. The Prime contract period of performance ends 5 January 2027.

5. Evaluation

Your response should provide information in sufficient detail to allow for a fair and complete evaluation of your capabilities and will form the basis for any resultant agreement. NUARI reserves the right to reject any bids or offers if deemed to be in its best interest.

6. Small Business Representation

In your response, please include the following information:

- CAGE Code and UEI (if available)

- Whether or not you are currently registered in the System for Award Management (SAM.gov)
- Please represent as part of your offer whether you are or are not a small business concern. If you represent you are a small business concern, please indicate any of the following socioeconomic statuses that apply:
 - Small, disadvantaged business concern as defined in 13 CFR 124.1002
 - A women-owned small business (WOSB) concern
 - Economically disadvantaged women-owned small business (EDWOSB) concern
 - A veteran-owned small business concern
 - A service-disabled veteran-owned small business concern
 - A HUBZone small business concern
 - A Certified 8(a) Firm
 - If offeror represents it is a small business concern, please state that your business size and socioeconomic status representation(s) are current, accurate, and complete as of the date of submission of your offer.

7. Proprietary Information

NUARI considers the information contained in this RFP and its Attachments to be Proprietary Information. NUARI will treat all information received from the respondents as Proprietary Information, if properly marked.

8. Exceptions/Deviations

Any exceptions to the RFP shall be clearly stated, giving the reason for the exception/ clarification and, where applicable, the impact on price and services.

9. Clarifications

All questions or clarifications in response to this request shall be submitted in writing to the Technical POC listed in the cover letter.

10. US Companies or US Citizens Requirements

As part of the proposal process, all respondents are required to confirm that the services, products, and/or deliverables provided in response to this RFP will be sourced exclusively from U.S.-based companies or U.S. citizens. Respondents must ensure that any contractors, subcontractors, or third parties involved in the execution of the proposed work are U.S. citizens or entities located within the United States

The respondent must adhere to all applicable U.S. laws, regulations, and compliance requirements, including, but not limited to, export control laws and federal or state-specific requirements, in the performance of the contract. The respondent shall be responsible for ensuring that all parties performing work under this RFP are compliant with these terms.

In addition, respondents must be prepared to provide documentation or evidence of their compliance with this requirement upon request. Failure to comply with this requirement may

result in disqualification from further consideration in the proposal process or termination of any resulting agreement.

Background

NUARI is a 501(c)(3) non-profit that serves the national public interest through the interdisciplinary study of critical national security issues. We are partially funded by the Department of Homeland Security and the Department of Defense and federally chartered under the sponsorship of Sen. Patrick Leahy. We are co-located with Norwich University in Northfield, VT, and share their ideals of academic excellence, innovation, and service to the country.

Scope of Service

This effort will develop concepts, methods and tools for collecting and analyzing very large quantities of information thereby aiding understanding and modeling of complex interactions between infrastructure systems and services, human populations and society, and natural and man-made environments and their impact on military operations. The company or individual will provide expertise and experience in reviewing, proposing changes, and validating the underlying formulas developed to support analysis of influencing operations including in their interaction with physical infrastructure and human networks, and counter-influence planning and execution.

Proposal Requirements

Resume/CV and no more than 2-pages document addressing the following:

- 1) Your interest in participating in the project
- 2) Applicable experience from any of the fields above
- 3) Available date to start
- 4) Any other relevant information

Reference Information

Provide an overview of two (2) references.

Responses

Interested parties should submit their proposal to:

NUARI
John Kidder
Director of Information Operations
jkidder1@norwich.edu
cc: cbaden@norwich.edu

No formal structure for the proposal is required but all proposals must address all of the previous points. Overall length of the proposal should not exceed 10 pages. Please provide one electronic copy. NUARI, at its discretion, may elect to return responses received after the deadline.

NUARI reserves the right to reject any responses or, at NUARI's discretion, to solicit additional responses. NUARI may also accept or reject portions of a response.

The entire price for the preparation of a response, the Respondent presentation, or negotiation sessions (if conducted) shall be borne by Respondent.

This document represents the best estimate of NUARI's requirements. NUARI reserves the right to adjust the specification or scope of effort stated in this document. In the event that any modifications to the original document become necessary, all Respondents will be notified in writing by means of an addendum.

Thank you in advance for your time and careful attention. If you have any further questions, please feel free to contact John Kidder at jkidder1@norwich.edu.